



LAC+USC Medical Center

Vacancy Announcement

SUPERVISING STAFF NURSE I

PSYCHIATRIC INPATIENT SERVICES

Position: Supervises nursing activities in an assigned hospital inpatient care unit for a shift and performs professional nursing duties. May also serve as a shift supervisor in the assigned hospital inpatient care units. She/he must be available and accessible on weekends and holidays.

Responsibilities:

- Interprets nursing philosophy, goals, policies and procedures governing nursing security, safety and visiting conditions to employees, patients and visitors.
- Oversees the work of nursing personnel and instructs them in providing care
- Maintains safety and control of patients, employees and visitors in the unit.
- Investigates and prepares reports on accidents and other incidents involving patients, employees and visitors.
- Assigns employees daily to perform nursing tasks on the basis of available skills and with consideration for the needs of each patient; sets priorities and redirects employees to other tasks as the need arises.
- Prepares formal answers to and recommends the adjustment of grievances disciplinary action; reviews and formally evaluates employee performance; writes anecdotal notes on employee performance and counsels employees; interprets personnel and other applicable administrative policies to assigned employees.

Qualifications:

- Must be on the SSN I item or be reachable on the DHS SSN I Certification List
- Minimum of two year's recent nursing experience as a Registered Nurse in a Psychiatric Inpatient or related setting
- Must be certified in Management of Aggressive Behavior or related certification

Desirable Qualifications:

- Strong communication and critical thinking skills
- Positive attitude, team-player with effective interpersonal and organizational skills
- Strong Patient Advocate
- Flexibility and willingness to adapt to changing situations and changes in flow

Interested applicants should submit a letter of interest, resume, copy of their last two performance evaluations, and a copy of time records for the past 24 months no later than 1/30/15 to:

Nurse Recruitment and Retention Center, Inpatient Tower-Room C2C112

1200 N State Street, Los Angeles, CA 90033

Telephone: (323) 409-4664 / Fax: (323) 441-8039

Will remain open until the needs of the service are met